

**CITIZENS MEMORIAL HOSPITAL
CITIZENS MEMORIAL HEALTHCARE FOUNDATION
Job Description**

DEPARTMENT: EMERGENCY SERVICES

STATUS: EXEMPT

TITLE: MEDICAL DIRECTOR OF EMERGENCY SERVICES

JOB CODE: CONTRACT:

REPORTS TO: CHIEF EXECUTIVE OFFICER

CITIZENS MEMORIAL HEALTHCARE MISSION

Caring for every generation through exceptional services by leading physicians and a compassionate healthcare team.

DEPARTMENT OBJECTIVE

To provide prompt, quality care (including assessment, intervention, evaluation, and referral) to all persons presenting to the Emergency Department, regardless of race, creed, sex, national origin, or ability to pay.

JOB SPECIFICATIONS: Review and initial annually adding any new education, training, license, certifications, or experience.

REQUIRED Education & Training	REQUIRED Licensure & Certifications	REQUIRED LIFE SUPPORT Certifications	REQUIRED Experience
<ul style="list-style-type: none"> • Current Missouri License to practice medicine • Must Pass Annual Competencies 	<ul style="list-style-type: none"> • Current Missouri License to practice medicine • SAFE Training at appropriate level within one year, renew annually 	<ul style="list-style-type: none"> • Health Care Provider CPR within 6 months of employment • ATLS Provider • ACLS Provider • PALS Provider 	<ul style="list-style-type: none"> •

Preferred Education & Training	Preferred Certifications	Preferred Experience
<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> •

JOB SUMMARY

Administers medical treatment to Emergency Services patients, stays current of regulations regarding medical care in the Emergency Room, coordinates policies and procedures with the Director of Emergency Nursing Services, identifies and meets the educational needs of the Emergency Department staff, coordinates departmental activities with other departments and personnel, maintains all required documentation, sets an example to staff and other employees by professional attitude and behavior; behaves in a manner consistent with mission and objectives of CMH and performs other duties as requested.

FUNCTIONAL REQUIREMENTS

See appropriate Physical Requirements sheet for this position.

JOB SPECIFIC REQUIREMENTS

JOB SPECIFICS/RESPONSIBILITIES: NOT ALL INCLUSIVE NOR ALL REQUIRED FOR EVERY ROLE	
MEDICAL DIRECTOR:	
1.	Serves as the Medical Director of the Emergency Department.
A.	Responsible for scheduling physician coverage for the Emergency Department, 24 hours per day, seven days per week, including holidays.
B.	Remains current of the regulations regarding medical care in the Emergency Department.
C.	Aids in the recruitment of Emergency Department physicians.
D.	Maintains guidelines and daily time records regarding time allocations for patients in the Emergency Department.
E.	Functions as the Medical Director of Pre-Hospital Services Department, Hickory County Pre-Hospital Services, and Polk County fire and Rescue, and Hickory county Fire and Rescue providing guidelines in protocol and conduct in the field, including total quality management.
F.	Is responsible for the rules and regulations of the medical staff that relate to patient safety and privileges and to the quality and scope of emergency situations.
PHYSICIAN:	
1.	Provides services as a physician, which is rendered in a competent, efficient, and satisfactory manner according to the standards of medical practice and professional duties of medical practitioners as determined by the medical staff of CMH.
A.	Patients are seen in a timely manner as proscribed by quality improvement guidelines.
B.	Medical treatment provided will be appropriate to the patient's symptoms.
C.	Medical records are dictated, reviewed, and signed in a timely fashion as outlined in the Medical Records policies and procedures.
1.	Maintains adequate number of continuing medical education requirements as outlined in the employee contract.
Guiding Service Principles: Meets or exceeds established expectations of P= Positive; R= Respectful; I = Innovative; D = Dedicated; E = Empowered	

EMS MEDICAL DIRECTOR ADDENDUM

CITIZENS MEMORIAL HOSPITAL EMERGENCY DEPARTMENT

QUALIFICATIONS

- Be a physician currently licensed and authorized to practice in the location of the program, with experience and current knowledge of emergency care of acutely ill and injured patients.
- Have adequate training and experience in the delivery of out-of-hospital emergency care, including the proper care and transport of patients, medical direction, and quality improvement in out-of-hospital care.
- Be an active member of the local medical community and participate in professional activities related to out-of-hospital care.
- Be knowledgeable about the education of the Emergency Medical Services Professions, including professional, legislative, and regulatory issues regarding the education of Emergency Medical Services Professions.

RESPONSIBILITIES

These responsibilities are based on CoAEMSP Accreditation Standard II.B.2.a. The medical director must be responsible for medical oversight of the program and must:

- Review and approve the educational content of the [EMT and paramedic] program[‘s] curriculum for appropriateness, medical accuracy, and reflection of current evidence-informed pre-hospital or emergency care practices.
- Review and approve the required minimum numbers for each of the required patient contacts and procedures listed in [this document for the EMT and paramedic programs].
- Review and approve the instruments and processes used to evaluate students in didactic, laboratory, clinical, and field internship.
- Review the progress of each student throughout the [EMT and paramedic] program, and assist in the determination of appropriate corrective measures, when necessary. Corrective measures should occur in the cases of adverse outcomes, failing academic performance, and disciplinary action.
- Ensure the competence of each graduate of the [EMT and paramedic] program[s] in the cognitive, psychomotor, and affective domains.
- Engage in cooperative involvement with the [EMT and paramedic] program director.
- Ensure the effectiveness and quality of any Medical Director responsibilities delegated to another qualified physician.
- Ensure educational interaction of physicians with students. The Medical Director interaction should be in a variety of settings, such as lecture, laboratory, clinical, and field internship. Interaction may be by synchronous electronic methods.
- Attend QA meeting quarterly and two all-staff meetings annually
- Participate in monthly quality review with EMS director
- Assist EMS director in protocol development and roll-outs

Physician signature below acknowledges receipt of this Job Description, acknowledges understanding of its contents, and acknowledges this addendum and the compensation associated with the position may be terminated by Physician or Triad at any time and without cause or notice.

Triad Physician Solutions, LLC

Physician:

By: _____

Signature

Its: CEO _____

Andrew Nicholes _____
Printed Name

Date: _____

Date: _____