



Compliance Checklist for Students (non-Employee)

Instructions: Use the checklist below as a reference before submitting copies of all items listed to student_education@coxhealth.com. Official documentation of the following items is required for participation in student learning experiences at CoxHealth.

Applicants must submit all documents to student_education@coxhealth.com at least 30 days before the rotation start date.

	COVID-19 vaccination: documentation of completed vaccine series or exemption provided by CoxHealth HR
	TB screening: negative results read after initial date of enrollment in current program. PPD is recommended.
	Hepatitis B: Three doses of vaccine, or laboratory test (titer) to prove immunity, or signed waiver declining vaccine
	Varicella: two doses of vaccine, or laboratory test (titer) to prove immunity, or signed letter from pediatrician on official letterhead verifying student’s history of Varicella
	Measles, Mumps, Rubella (MMR): two doses of Measles, Mumps, and Rubella vaccines, or laboratory test (titer) to prove immunity to all three diseases
	Tdap vaccine: one dose of vaccine within the past 10 years
	Seasonal Influenza vaccine at least 15 days prior to participation in practicum (only required for rotations between October 1 through end of flu season per CDC)
	Negative ten panel Urine Drug Screen (UDS) . Negative results read after initial date of enrollment in current program. Breaks in enrollment will require the student to submit updated drug screen results.
	Documentation of State Criminal Background Check for all states where the student has lived/worked in the past seven (7) years. A criminal background check for the State of Missouri is required regardless if the student has lived or worked in the State of Missouri. CoxHealth is not responsible for the cost of the background check(s). Prior to the student beginning practicum, the results from the background check must be submitted to CoxHealth by either the company who ran the check, or the student’s school.
	Documentation of a Federal Background Check for all states where the student has lived/worked in past seven (7) years. CoxHealth is not responsible for the cost of the background check(s). Prior to the student beginning practicum, the results from the background check must be submitted to CoxHealth by either the company who ran the check, or the student’s school.
	Negative search on the Office of Inspector General Exclusion List (click link, search is free), EPLS Exclusion List or the Department of Health and Senior Services. CoxHealth is not responsible for the cost of the search. Student will run search and submit screenshot showing date of search and search results once per semester.
	“No finding” from the Family Care Safety Registry only required if student is participating in experience at the Cox Learning Centers (daycares) .

Questions? Email student_education@coxhealth.com